



5301 S. U.S. Highway 41
Terre Haute, IN 47802 – 812-299-3336
Templepreschool.umt@gmail.com
Visit Temple Preschool at thumt.org

Temple Preschool Registration Information 2018-2019 School Year

This packet includes information that may help during registration time as well as forms for registration. If you have any questions, please feel free to call the office during the morning hours @ (812)299-3336 or the director's cell @ (812)236-6951.

Students who are currently enrolled at TPS and their siblings will be able to register on MONDAY, FEBRUARY 26th and anytime thereafter. Please hand your registration form and registration payment; including \$8 for a TPS tote bag (returning students may choose to use last year's bag) to us as you drop your child off for school. We will collect the registration envelopes in the order in which we receive them. If your child does not attend school on Mondays, you may join our Monday drop-off or pick-up line in order to hand us your envelope. If you need to drop off your form at another time, just ring the door bell beside the preschool office and we can get it from you. If you need to drop it off after hours you can take it to the church office and put it in the TPS mailbox. BE PROMPT classes may fill quickly.

New students will be able to register the following week; beginning Monday, March 5th. Please share this date with any new family who may be interested in registering. Forms are available in the office and we can send home extras if you would like to pass them along to families you know.

To register: Please complete BOTH sides of the registration form and enclose it in the provided envelope along with your registration payment (checks made out to Temple Preschool). If you need to order a new tote bag (see registration sheet) please include that \$8 payment in your total as well.

(over)

Registration / Tuition / Class Information

When enrolling your child for preschool classes, your child's age on August 1, 2018 will determine which class he/she will be in.

A one-time registration fee (which includes registration, supply, and insurance fees) is due with your registration (checks made out to Temple Preschool). The registration totals are listed below with the information for each class.

The fee (minus fifty dollars) is refundable if you withdrawal by August 1, 2018.

At TPS we all use a tote bag to avoid all of the many zippers and pockets that come with backpacks! Please mark on the registration form whether or not you need a new tote bag. If you do, please include the \$8 with your payment.

CLASSES OFFERED:

Two year old class (2 days – T/TH)

- * Teachers: Miss Misty & Mrs. Loffredo
- * 9-11:30 a.m.
- * 9 equal payments of \$105.00 due @ beginning of each month
- * \$105.00 registration fee due @ registration
- * 12:2 student / teacher ratio
- * \$30 annual snack fee due @ visitation day
- * Monthly color, shape, theme, rhyme, and concepts with curriculum

Three year old classes (2 days - T/TH) or (2 days – M/F)

- * Teachers: Mrs. Dagle –OR– Mrs. Thomas with part-time assistants on T/TH
Mrs. Olsen with part-time assistant on M/F
- * 9-11:30 a.m.
- * 9 equal payments of \$100.00 due @ beginning of each month
- * \$100.00 registration fee due @ registration
- * **MUST BE POTTY TRAINED**
- * 11:1 student / teacher ratio
- * \$30 annual snack fee due @ visitation day
- * Monthly color, shape, number, letters, cutting, and many concepts with curriculum
- * Socialization skills are emphasized
- * Tuition for Olsen's M/F will be \$80 for Nov. and Feb. due to the Vigo Co. breaks on M/F

Three year old class (3 days – M/W/F)

- * Teacher: Mrs. Dagle with part-time assistant
- * 9-11:30 a.m.
- * 9 equal payments of \$125.00 due @ beginning of each month
- * \$125.00 registration fee due @ registration
- * **MUST BE POTTY TRAINED**
- * 11:1 student / teacher ratio
- * \$40 annual snack fee due @ visitation day
- * Monthly color, shape, number, letters, cutting, and many concepts with curriculum
- * Socialization skills are emphasized

Pre-Kindergarten class – Extended Day – 3 Day Class (M/W/F)

- * Teacher: Mrs. Thomas with part-time assistant
- * 9 to 2 p.m. (Child brings lunch each day)
- * 9 equal payments of \$150.00 due @ beginning of each month
- * \$150.00 registration fee due @ registration
- * \$40 annual snack fee due @ visitation day

Pre-Kindergarten class – Extended Day – 3 Day Class (T/W/TH)

- * Teachers: Mrs. Olsen –OR– Mrs. Creasey –OR– Mrs. Gage with part-time assistant
- * 9 to 2 p.m. (Child brings lunch each day)
- * 9 equal payments of \$155.00 due @ beginning of each month
- * \$155.00 registration fee due @ registration
- * \$40 annual snack fee due @ visitation day

All Classes Listed Above:

- * 12:1 student / teacher ratio
- * MANY concepts with curriculum. Each PreK teacher has different education methods.
All classes are working toward the same goal to prepare your child for Kindergarten and to be good Christian citizens.

Moms Day Out AM (M/W/F – 9 to 11:30 AM)

- * Teachers: Miss Misty & Mrs. Loffredo
- * 9-11:30 a.m.
- * For 2, 3, 4, or 5 year old students
- * Do NOT need to be potty trained
- * You may choose 1, 2, or 3 mornings per week for this class.
- * 9 equal payments due @ beginning of each month: 1 morning: \$50 per month, 2 mornings: \$100 per month, or 3 mornings: \$135 per month
- * \$50 registration fee (if registering for 1 morning) due @ registration
\$100 registration fee (if registering for 2 mornings) due @ registration
\$135 registration fee (if registering for 3 mornings) due @ registration
- Note: If you are in another class in addition to a MDO class... the other class registration fee will apply. You would NOT pay both registration fees.*
- * Annual snack fee due @ visitation day: \$20 (1 day), \$30 (2 days), or \$40 (3 days)
- * The A.M. Moms Day Out classes use a combined curriculum depending on the ages of the children enrolled.
- * This is a popular class for students that are 2 years old or occasionally a 3 year old who is NOT yet potty trained. Also an option for a PreK student from a T/W/TH PreK class that needs another day at school because of their parent's schedule.

Music, Spanish, and Bible Story

*Students will have Music/Spanish once a week for 15 to 30 min. (depending on age)

*Students will have a Bible story or activity/craft twice a week for 15 minutes. This is a general / non-denominational. There will be prayer before eating.

Time With Pastor

* Classes meet once each month with Pastor Kevin Drane for Time with Pastor.

AFTERNOON PROGRAM:

Moms Day Out PM (M/T/W/TH/F – 11:30 to 2PM)

- * Teachers: Miss Misty with Mrs. Loffredo
- * 11:30-2 p.m.
- * For 2, 3, 4, or 5 year old students
- * Do NOT need to be potty trained
- * You may choose 1, 2, 3, 4 or 5 afternoons per week for this class.
- * 9 equal payments due @ beginning of each month: 1 afternoon: \$40 per month, 2 afternoons: \$80 /month, 3 afternoons: \$110 /month, 4 afternoons: \$130/ month, 5 afternoons: \$140/month
- * \$40 registration fee (if registering for 1 afternoon) due @ registration
- * \$80 registration fee (if registering for 2 afternoons) due @ registration
- * \$110 registration fee (if registering for 3 afternoons) due @ registration
- * \$130 registration fee (if registering for 4 afternoons) due @ registration
- * \$140 registration fee (if registering for 5 afternoons) due @ registration
- Note: If you are in another class in addition to a MDO class... the other class registration fee will apply. You would NOT pay a MDO registration fee.*
- * 12:2 student / teacher ratio
- * This is a supervised free time with emphasis on socialization.
- * There may be a story, games, or a craft; however, this class does not follow a curriculum such as in the morning preschool classes.
- * Many students stay after morning class for Moms Day Out to extend their day.
- * Students bring lunch from home to eat during this class.
- * If your child is enrolled for one of these classes on a permanent basis, you would pay the tuition on a monthly basis and his/her spot would always be reserved. If your child is absent, you would still be responsible for the same monthly payment.
- * If there are afternoon Moms Day Out spots available after the school year begins you may call to see if there is an opening for a certain day and sign up just for that afternoon. At that time you would send your child's lunch plus \$10 on that day. Again, this "pay as you go" is only if we have openings after the school year begins.

Temple Preschool 2018-2019 Registration Form

Please check class desired below. If you are requesting a teacher circle your option and we will try to accommodate. All registrations are processed in the order they are received. Also, if you are choosing Mom's Day Out A.M. or P.M. please circle the day(s) of the week that you prefer to attend. (Your child's age on August 1st, 2018, determines which class he/she will enroll in).

- _____ Two year old class -T/TH 9 to 11:30 am – Miss Misty
- _____ 2 Day Three year old class - T/TH 9 to 11:30 am – Lee Dagle - or- Brooke Thomas
- _____ 2 Day Three year old class - M/F 9 to 11:30 am – Jennifer Olsen
- _____ 3 Day Three year old class -M/W/F 9 to 11:30 am – Lee Dagle
- _____ 3 Day Ext. Pre-K -M/W/F 9 to 2 pm – Brooke Thomas
- _____ 3 Day Ext. Pre-K - T/W/TH 9 to 2 pm – Olsen -or- Creasey -or- Gage
- _____ A.M. Moms Day Out -M/W/F 9 to 11:30 am – Miss Misty
- _____ P.M. Moms Day Out -M/T/W/TH/F 11:30 to 2 pm

Does your child need a TPS tote bag? _____ If so, please include \$8 w/ regist. fee. You may use last year's bag.
(Yes/No)

Child _____ (_____)
(Name child goes by)

Address _____ City _____ Zip _____
(This address as well as phone number will be placed on a class list unless otherwise indicated).

Date of Birth _____ Boy ____ Girl ____ Phone _____

Parents _____

Parents' Occupations:

Father: _____ Mother: _____
(company name) (company name)

Work phone (Father) _____ Work phone (Mother) _____

Cell phone (Father) _____ Cell phone (Mother) _____

Primary Email address: _____

Parents are: ___ married ___ separated ___ divorced / Child lives with: _____

*Is there a specific person who is NOT to pick up your child? Y / N _____

Names and ages of siblings: _____

Primary Language spoken in home: _____ Does student speak English? _____

Please list 2 names and local phone numbers of persons who could be notified in case of emergency or illness if mother and father could not be reached. They may be asked to pick up your child in an emergency, so please list persons you will allow to transport your child.

1. _____ (_____) Phone _____
(Relationship)

2. _____ (_____) Phone _____
(Relationship)

Doctor's Name: _____ Phone _____ We require all students to be up-to-date on immunizations according to CDC Guidelines. My child _____ is up-to-date. Signed _____ Date: _____
A copy of my child's records will be provided before the first day of school. No waivers.

Does your child have any physical condition(s), health problem(s), or allergies which could or would affect his/her participation that we should be aware of? If so, please describe:

Please list any information that will help us in planning a successful year for your child. This includes health limitations, fears, favorite activities, etc. _____

Parental Agreement with Temple Preschool

Should my child, _____, become ill or suffer an accident of any character while he/she is in the care of Temple Preschool, the Preschool shall attempt to contact me immediately. In the event the school is unable to reach me immediately, the Preschool and/or its designated employees shall be authorized to secure and consent to such medical attention, treatment, and services for my child as may be deemed necessary. Any qualified person providing such required medical attention, treatment or services may accept such consent as if given by me in person. I agree to assume responsibility for payment of all medical costs incurred.

Signed _____ Date _____

Note: Our TPS teachers and staff have received Basic First Aid and Red Cross CPR training. We are concerned with the health and welfare of our students and strive to maintain standards of the highest quality of safety and emergency care.

*Please initial if you are in agreement with your child's photo being used for TPS purposes _____

Authorization for Pick-Up

Listed below are the people who are authorized to pick up my child. I understand that if one of those persons listed below picks up my child I will not need to send a note to the preschool, but they will need my child's car tag. If someone other than one of those listed below is to pick up my child, I understand a note is to be sent that morning to the teacher. Furthermore, if this person is not recognized by a Temple Preschool staff member(s), he/she will be required to show photo identification. Thank you.

Persons authorized to pick up my child: Note: Parents do not need to list themselves.

1. _____ / Ph. #s: _____
2. _____ / Ph. #s: _____
3. _____ / Ph. #s: _____

* Please list below and let us know if there is an extenuating circumstance and one parent or a certain person is NOT allowed to pick up your child.

Name: _____